



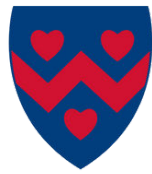
# THE ORATORY PREP SCHOOL

Curiosity | Kindness | Wisdom

English & Drama Teacher  
Permanent Post: April 2025

[www.oratoryprep.co.uk](http://www.oratoryprep.co.uk)





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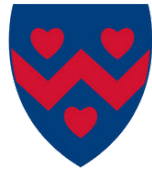
Dear Candidate,

Thank you for your interest in the post of English and Drama Teacher at The Oratory Prep School. This is such an exciting time for the school, as it is a real opportunity to appoint the right teacher to the teaching team. The Oratory Prep School (The OPS) is an independent day and boarding school providing an enriched education to boys and girls aged 2 to 13. Benefiting from being part of the wider Bellevue Education group, we are committed to delivering exceptional teaching; combining the best of tradition with the latest innovations. Set within 65 acres of Oxfordshire countryside with outstanding facilities, we nurture happy, balanced, confident and inquisitive children.

The Oratory Prep School aims to provide the best possible education for its pupils. Staff are expected to maintain a very high standard of teaching and are provided with every support from the Headmaster and the Senior Leadership Team. We are seeking an enthusiastic, motivated English and Drama teacher to join our high performing team. The ideal candidate will be keen to contribute fully to school life at The Oratory Prep School and will have a genuine passion for teaching and learning. The role will involve teaching English and Drama predominantly across Years 5-8, including supporting and leading productions. The post is also open to ECTs and could be suitable for exceptional primary practitioners.

Other duties include;

- Teaching scholarship candidates
- Preparing pupils for examinations at 13+
- Attending meetings within the school to share good practice and develop school and departmental policy
- Assisting in the evaluation and development of the English & Drama curriculum
- Working with the Head of Faculty on the preparation and marking of examination papers and analysis of results
- Contribution to the dramatic, literary and public speaking life of the school
- Involvement in the life of the whole school community, including providing sessions for the Saturday Enrichment Programme and the school's thriving activities programme
- Any reasonable requests that the Headmaster or Senior Leadership Team may make



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Should you wish to apply for this post, please include a covering letter and a completed Application form. Please read through the job description, person specification and visit our website to get a flavour of our school. If you feel you would enjoy the challenge and rewards of working at The Oratory Prep School, I would be pleased to receive your application. It is very important that the statement in support of your application (found in the application form) does not re-state details included elsewhere in the application but addresses:

- why you are applying for the post of English and Drama Teacher at The Oratory Prep School
- the Job Description and Person Specification

Please note that references will be sought for all candidates.

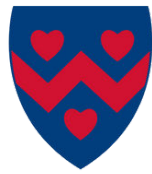
Please complete the application form and send, together with a covering letter, to Human Resources, The Oratory Prep School at [humanresources@oratoryprep.co.uk](mailto:humanresources@oratoryprep.co.uk). We may interview and appoint before the closing date, so early applications are encouraged.

Good luck!

Mr Andrew De Silva  
Headmaster

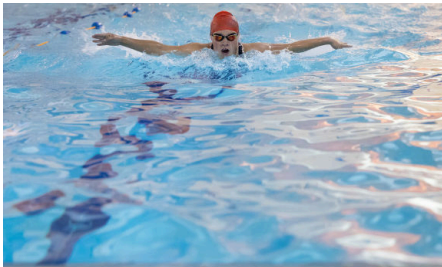


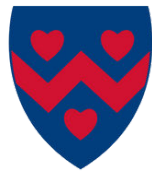




## Why The Oratory Prep School?

- We were rated 'Excellent' in our recent ISI Inspection (December 2021).
- Our reputable Scholarship Programme and dynamic Leadership Programme help secure consistently high grades and impressive scholarship awards to some of the country's top senior schools.
- Our excellent pastoral support, with an emphasis on Catholic values, is central to all aspects of school life.
- We focus on outdoor learning, including Forest School for all years.
- We offer outstanding Performing Arts opportunities through LAMDA from Year 1, instrument and vocal tuition and musical and drama productions.
- Boarding is an integral part of school life, providing full, weekly and flexi-boarding for children in Year 3 upwards.
- Our high calibre sports coaching and outstanding facilities include a learner pool, a 25 metre heated indoor swimming pool, a full size 3G pitch, 4 tennis courts and multiple pitches.
- Our action-packed Activity Programmes offer activities ranging from Fencing to Cookery alongside a diverse Saturday Enrichment Programme offering orienteering to beekeeping.





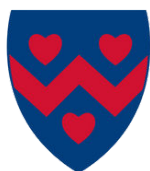
## Job Advert

We are seeking to appoint a fantastic English and Drama Teacher to join our team. The Oratory Prep School (The OPS) has a fantastic local and national reputation as one of the country's leading prep schools, which educates children from 2 – 13. As you can imagine, our fantastic teachers and superb resources and facilities provide our children with unique opportunities, and our staff with wonderful tools to support learning. We are looking for the right person to contribute to our children, our team and the wider school family.

The pupils at The Oratory Prep School are absolutely delightful and are enthusiastic learners. Parental support is very strong and the Governing Body (Bellevue Education) is committed to improving outcomes and experiences for our children.

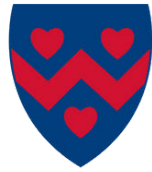
The person appointed will:

- Be fully qualified teacher
- Take responsibility for teaching in English and Drama
- Endeavour to provide the best opportunities possible to inspire the children and to promote the ethos of the school.
- Promote of the highest possible standards of behaviour, commitment and achievement by the children.
- The ability to work as a supportive member of a team and to be flexible is essential.
- Develop the social and communication skills of the children as well providing a safe and secure environment in which the child can learn.
- Effectively teach a class of pupils and ensure that planning, preparation, recording, assessment and reporting meet their varying learning and social needs;
- Maintain the positive ethos and core values of the school, both inside and outside the classroom;
- Contribute to constructive team-building amongst teaching and non-teaching staff and parents.
- Attend weekly meetings and share your own views and ideas in order to improve the effectiveness of the department.



## Details About the Role

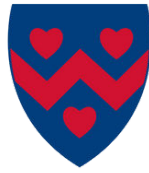
Remuneration & Benefits	<ul style="list-style-type: none"><li>• Competitive Salary</li><li>• Meals are provided free of charge when on duty and when the school's kitchen is open during school holiday periods</li><li>• Pension with Scottish Widows</li><li>• 4 x salary Death in Service insurance benefit</li><li>• Perkbox - rewards and benefits platform</li><li>• Swimming session in the school pool (free)</li><li>• Generous pro-rata fee remission</li></ul>
Type of post	Full time (permanent)
Safeguarding of pupils	The Oratory Prep School is committed to safeguarding children and promoting the welfare of children and young people/vulnerable adults and expects all staff and volunteers to share this commitment. We will ensure that all of our recruitment and selection practices reflect this commitment. All successful candidates will be subject to enhanced DBS checks along with other relevant employment checks.
Expected Start Date	April 2025
Working Hours	Full Time
Equal Opportunities	<p><b>Rationale</b> The Oratory Prep School is committed to equal opportunities for all pupils and staff, regardless of race, gender, age, physical disability, political or religious affiliations or marital status, and this is fundamental to the ethos of the school.</p> <p><b>Purpose</b></p> <ul style="list-style-type: none"><li>• To provide an environment in which all pupils feel equally valued and have equivalent opportunities as others, regardless of race, gender, age or physical disability, in all areas of the curriculum.</li><li>• To ensure that there is an equal opportunity for employment development and promotion for all staff and that they are not discriminated against on grounds of race, gender, age, physical disability, marital status, religion or politics.</li></ul> <p><b>Guidelines</b></p> <ul style="list-style-type: none"><li>• Recruitment, development and promotion of staff will be based solely on the criteria of merit and ability and suitability for the job.</li><li>• No job application or employee will receive less favourable treatment on the grounds of gender, race, ethnic or national origin, marital status, domestic circumstances, age, sexuality, disability, political or trade union activity or religious beliefs.</li></ul>
Closing Date Interview Day	Midday Monday 25th November 2024 Thursday 28th November 2024



Person Specification: English Teacher

	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> <li>Qualified Teacher Status – Suitable for an ECT</li> </ul>	<ul style="list-style-type: none"> <li>Examples of CPD to develop teaching and learning in the Prep age range</li> <li>Evidence of Child Protection training</li> </ul>
The Classroom	<ul style="list-style-type: none"> <li>Able to demonstrate positive relationships with children</li> <li>Committed to raising levels of achievement and attainment of all children</li> <li>Familiar with the requirements of the National Curriculum</li> <li>Proven ability as a successful classroom practitioner</li> <li>Evidence of successful teaching experience</li> <li>Has high standards and expectations of self and all children</li> <li>Has a broad and varied range of classroom and behaviour management techniques</li> <li>Able to motivate and stimulate children to enjoy learning</li> <li>Can demonstrate a well organised classroom where children are encouraged to be independent and resilient learners</li> <li>Plans work that enables all children to make at least good progress</li> <li>Uses formative assessment to inform teaching and planning</li> <li>Able to create an exciting learning environment where children’s work is celebrated through quality interactive displays</li> <li>Able to contribute to the co-curricular provision, including our Saturday Enrichment Programme</li> </ul>	<ul style="list-style-type: none"> <li>Familiar with the Common Entrance syllabus</li> </ul>
Personal Qualities	<ul style="list-style-type: none"> <li>Effective oral and written communication skills</li> <li>An enthusiasm for involvement with pupils, staff, governors and the community</li> <li>A sense of humour</li> <li>Willing to learn</li> <li>Be hardworking, kind, flexible and able to work as a member of a team</li> </ul>	





## Job Description: English Teacher

### Functions

- Be responsible for the education and welfare of a class of children as designated by the Headmaster, having due regard to the requirements of the National Curriculum, the school's agreed aims, objectives and schemes of work and any policies of the school or the governing body (Bellevue Education).
- Share in the corporate responsibility for the well-being and discipline of all children
- Contribute to the ethos of the school in a positive, supportive and collaborative way, and represent the school positively in the wider community.

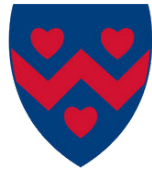
### Qualities & Skills

- Be able to work on his/her own initiative in the execution of the duties outlined below.
- Be committed to a process of continuous improvement and the raising of standards in attainment within the school.
- Be able to relate effectively to staff, children, parents and members of the general public.

### Key Responsibilities

- To foster the aims and ethos of the school, promoting and disseminating good practice and high standards by regular teaching and providing an excellent role model.
- To be accountable to the Headmaster for the teaching of designated curriculum areas to a class or subject group.
- To ensure the school curriculum and its delivery meet the requirements of the National Curriculum and school policies.
- To ensure all children have their curriculum entitlement.
- To promote the well-being and pastoral care, discipline and social development of all pupils and to encourage the partnership of parents in their children's education.
- To ensure good channels of communication with pupils, staff, home, school and the local community.
- To monitor Health and Safety procedures and standards throughout the school.
- To attend meetings with staff from this and other schools, liaising with them and outside agencies as appropriate, and to take part in personal and professional development.
- To be responsible for the planning, preparation, assessment and teaching of the work programmes for designated classes, groups or designated curriculum area, in collaboration with the other members of the team.
- Maintain adequate and up to date records as required by the Headmaster, governors and the Department for Children's Services.
- Compile reports as required by the Headmaster, governors and Department for Children's Services.
- Take an active part in the life of the school.
- There is an expectation that all staff are prepared to be a form tutor.
- To undertake any other reasonable duty or task requested by the Headmaster.
- This role may entail some drama teaching.





THE ORATORY  
PREP SCHOOL

## Find Out More About Our School

For all our latest news and photos, please follow us via our social media channels



The Oratory  
Prep School



@oratoryprepschool



The Oratory  
Prep School

Take our Virtual Tour



"The staff are experts. I leave my children knowing that they will be stretched, supported and developed in every way possible. We consider ourselves very lucky to have found The Oratory Prep School and look forward to many more years of being part of such a caring and nurturing community." Current Parent.

The Oratory Prep School, Goring Heath, South Oxfordshire  
RG8 7SF

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